

# **GENERAL MANAGER'S REPORT**

**May 2015**

## **COMMUNITY TOPICS**

### **1. Finances –**

Management estimates a surplus for the month of April of approximately \$35,000-\$40,000. Financial statements will be released the week of May 18<sup>th</sup>.

An increase in productivity in the Physical Properties Maintenance Division in the month of April contributed to the surplus.

### **2. Property Transfers –**

There were 27 property transfers in the community in the month of April, generating approximately \$89,000 in contributions.

### **3. Open Forum –**

An Open Forum is scheduled for Thursday, May 21st, at 2:00 p.m. in the Ballroom of Clubhouse I. The Forum will focus on the 2016 Community Budget; however, residents may ask questions on other Community (not Mutual) matters.

On May 13<sup>th</sup>, the Budget & Finance Advisory Committee will review the proposed budget assumptions for 2016. They will be acted on by the Board of Directors at their meeting on Friday, May 29<sup>th</sup>.

Residents who wish to attend the Open Forum should register with the Education & Recreation office at 301-598-1300.

### **4. Town Hall Meeting with Montgomery County Council –**

A town hall meeting for residents with members of the Montgomery County Council will be held on Wednesday, June 10<sup>th</sup>, at 10:00 a.m. in the Auditorium of Clubhouse II. Details will be forthcoming. Residents who plan to attend should register with the E&R Department at 301-598-1320.

**5. Ballroom Closing Reminder –**

The Ballroom in Clubhouse I will be closed for remodeling effective June 1<sup>st</sup>. Work is estimated to be completed in 90-120 days.

**LEISURE WORLD OF MARYLAND CORPORATION**

**1. New Hires/Resignations –**

**NEW HIRES**

**APRIL**

Michael Auth - Temporary HVAC Technician - 4-20-15  
Selwyn Alleyne – Maintenance Assistant (E&R) – 4-29-15  
Daniel Alvarez – Security Guard – 04-29-15

**MAY**

Robert Webb – Golf Course Technician II – 5-9-15  
Lynne Butler – Receptionist – 5-10-15  
Peter Wilson – Golf Course Technician – 05-18-15

Request to Hire paperwork is in the process for approvals for Golf Technicians: -  
Tentative start dates

Griffin Duffy – Golf Course Technician II - 05-14-15  
Colman Johnson – Golf Course Technician II - 05-20-15  
Jack Graham – Golf Course Technician II – 05-20-15

**OPEN POSITIONS**

Property Manager – Fairways South  
Golf Course Technician(s)-Currently recruiting for 8 positions  
Golf Shop Personnel- Currently recruiting for 1 position - 1 Hired  
HVAC Mechanic  
Security Guard(s)-Currently recruiting for 2 positions  
Assistant to Executive Secretary/Administration  
Social Worker

**RESIGNATIONS**

Margaret Vaughan, Social Worker – May 15, 2015